



Parkinson Québec's 19th Annual Meeting

Minutes

Annual meeting resumption adjourned on 26 March 2020
11 June 2020
From 5:30 to 6:30 PM
Via Teams

Attendance Sheet		
First Name	Last name	Capacity
Linda	Bambonye	President Parkinson Montréal-Laval - Voting
Gérald	Bouffard	Administrator Parkinson Québec - Voting
Nicole	Charpentier	Executive Director Parkinson Québec
Daniel	Cauchon	Administrator Parkinson Québec
Marie-France	Cloutier	Treasurer Parkinson Montréal-Laval
Bernard	Côté	Administrator Parkinson Bas-St-Laurent
Gabriel	Demers	Administrator Parkinson Québec
Florent	Durieux	Administrator Parkinson Québec
Jacques	Forest	Volunteer
Robert	Fournier	President Parkinson Bas-St-Laurent (remotely) - Voting
Gérard	Frenette	President Parkinson Centre-du-Québec.Mauricie (remotely) - Voting
Mélanie	Grenier	Administrator Parkinson Québec
Julie	Henrichon	Candidate, BOD Parkinson Québec
Jacques	Huppertz	President Parkinson Estrie - Voting
Jean	Lamothe	Candidate, BOD Parkinson Québec
André	Lemelin	Administrator Parkinson Québec
Jean	Ménard	President Parkinson Abitibi-Témiscamingue - Voting
Josée	Ouellette	Executive Assistant
Stéphanie	Proulx	Administrator Parkinson Québec
Carla	Reyes	Community development officer
Micheline	Roberge	President Parkinson région Québec Chaudière-Appalaches - Voting
Claire	Robert	President Parkinson Outaouais - Voting
Nadia	Smaili	Administrator Parkinson Québec
Gérard	Tardif	Administrator Parkinson Québec
Jean-Marc	Tassé	Administrator, Parkinson Outaouais
Lyne	Tremblay	President Parkinson Saguenay-Lac-Saint-Jean (remotely) - Voting

26 attendees

Welcoming attendees

19.1 Annual Meeting Opening Session

Gérald Bouffard, vice president of Parkinson Québec declares the meeting open at 5:30 PM. He welcomes the members and guests. He underlines the guidelines ensuring the proper functioning of the meeting held remotely. He also mentions that Josée Ouellette, named secretary of the meeting, will resume her role for the follow-up. Since this is a resumption of the meeting of March 26, the members are invited to skip straight to section 19.10 Contact list management method right after the quorum was established.

19.2 Quorum established

The quorum is reached. Nine out of nine members are present.

19.10 Contact List Management Method

Gérald Bouffard acknowledges receipt of the request from the incorporated regional partners. The Governance and Human Resources Committee is currently drafting a policy on personal data. The members wish to know when this policy will be filed. The Governance and Human Resources Committee will be consulted and a filing date will be given to the members at a later date.

19.11 Nomination of an Election Chairman

[Resolution 19.10: Nomination of an Election Chairman](#)

It is decided that Mélanie Grenier will act as Election Chairman as proposed by Gérald Bouffard and endorsed by Gérard Frenette.

19.12 Election

Gérald Bouffard invites Mélanie Grenier to take the floor.

Mélanie Grenier has the floor, introducing the members of the Recruitment and Nomination Committee for the year 2019-2020:

- Gérald Bouffard
- Gérard Tardif
- Nicole Charpentier
- Edmond Chow
- Paul F. Dupré
- Mélanie Grenier

We recall the operations and selection process:

- Administrators' election is compliant with the Administrative Regulations of May 11, 2012, in article 25 and following:
 - Number of directors for year 2020: As proposed by the Recruitment and Nomination Committee, the BOD of March 19, 2020, has agreed to keep the number of administrators at 14.

- Number of positions to fill in 2020: The resignation of Paul F. Dupré and Joseph Bartlett has left two vacant spots. These two spots were then filled by André Lemelin and Stéphanie Proulx during the BOD of June 4, 2020. There are five positions that became available on the Board of Directors due to the non-renewal of Antoine Brylowski's mandate, the three mandates carried out by Gérard Tardif, who cannot fill a position at the BOD anymore and the vacant position for the North-West.
- Presentation of the applicants recommended by the Recruitment and Nomination Committee: Two members were nominated to be part of the Board of Directors, Julie Henrichon and Jean Lamothe. We invite you to read the biographies of the new administrators and those up for election.
- Election of administrators and the proposal of a single list of candidates: The Recruitment and Nomination Committee recommends the members of Parkinson Québec to accept the candidacies of Julie Henrichon and de Jean Lamothe as sole candidates.

Members were asked if they had any questions or comments. Gérard Frenette asked for the floor and read a letter signed by all the incorporated regional partners.

Sir, Madam:

During last year's general meeting of Parkinson Québec all members expressed dissatisfaction about their representation at the board of directors by voting against the individuals recommended by the committee intended for that purpose.

As a result of that resistance, we were able to appoint our representatives at the BOD.

This year, when we wanted to make these changes official by proposing a modification to the general regulations, we received a condescending refusal to discuss it, despite it being on the agenda.

Furthermore, we note that the board of directors is generous in their interpretation of these same general regulations when they reappoint administrators who were dismissed last year.

Recently, when we wanted to meet with the executive director to solve a problem within her responsibilities and we were told by the vice president that all communications must go through him. We find it surprising that a management issue does not get solved by the administration.

This year, rest assured, the election of administrators will not be disturbed. However, make no mistake, we are and will remain cautious as to breaches to the members' rights and any interference in direct services offered to our regional members.

We seek collaboration and consultation between Parkinson Québec and les incorporated regional organizations with due respect to the competence and roles of each party with the sole aim of offering better help to people suffering from the disease and their loved ones.

We choose to concentrate our efforts toward negotiating, which for now seems beneficial as long as all parties want to work together in good faith to ensure the best support for people suffering from the disease and their loved ones.

Mr. Frenette underlines that this letter was drafted before the meeting of June 8 with Ms. Nicole Charpentier. He asks to skip the paragraph stating that a meeting with Ms. Charpentier did not take place.

After the reading, with no comments made, he invites Ms. Grenier to continue with the election.

Resolution 19.11: Administrators' Election

As proposed by Jean Ménard and endorsed by Linda Bambonye, the single list of candidates is adopted unanimously. We welcome Julie Henrichon and Jean Lamothe to the Board of Directors.

We remind that according to the administrative regulation, article 25 f) the administrators have the responsibility to fill the vacancies at the community's electoral college during the year.

- 19.13 What will 2020 bring us
Nicole Charpentier is presenting the slides for this section.

In short:

Orientation 1: Becoming the reference

Although the pesticide project is still a topical subject, we clarify that activities in relation to it have slowed down considering that government obligations focus on other priorities during this pandemic.

The EMPATIC project is ongoing. Some expenses that may incur as part of the project would take place subsequently. The government staggered the beginning of the project due to the pandemic.

The new website is under development. The incorporated regional partners have received a survey and left their comments. The new website should take these comments into account and offer an experience that is better suited for to the needs of the Parkinson community by making service a main focus.

In order to continue pursuing its mission during the pandemic, Parkinson Québec developed an online platform for physical activity that has reached a significant participation rate. This path seeks to reduce isolation and grant access to suitable physical activity during this lockdown.

Orientation 2: Expanding our Resources

A call for projects will be financed by Parkinson Québec. A resource, financed by a grant, was able to identify the area of research in the Parkinson's sector with the least financing available

and ensure its prioritisation. These observations will allow the development of this research project in collaboration with the Parkinson Québec Network.

All major Parkinson Québec events have been reviewed and adapted to the current health measures. The 2020 editions will be kept in virtual form. The Parkinson's Journey and the Défi-Vélo are in preparation; Instants Magiques now known as Unisson was held last June 5 and was a success exceeding all expectations. Several grant requests were made and regular monitoring was carried out in order to be on the lookout for any new forms of support offered.

Orientation 3: Strengthening our Actions Together

The purpose of the two files presented was to achieve them in collaboration with the incorporated regional partners. The files focus on human rights protection in relation to Parkinson's disease and pesticide exposure, and the Liaison Parkinson referencing project. These two projects will resumed once the pandemic and its impact on these aforementioned will allow it.

Finally, the creation of a steering committee is seen as a positive starting point. The committee and its members are actively involved.

19.14 Meeting adjourned

[Resolution 19.12: Meeting adjourned](#)

Gérard Frenette and Jean Ménard adjourn the 2020 Annual Meeting at 6 PM.

Gérald Bouffard and Nicole Charpentier thank the members for their time and attendance.

Drawn up by Josée Ouellette
Revised by Nicole Charpentier and by by Gerry Bouffard

Approved by

Gérard Bouffard
Vice president of Parkinson Québec

Josée Ouellette
Secretary of the meeting

On: ____/____/____

List of documents

- 19.12.01 List of nominees
- 19.12.02 Administrators' biographies